

**Minutes**  
**Central Davis Sewer District Board Meeting**  
**February 12, 2009**

The Board of Trustees for Central Davis Sewer District met in regular session at 7:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

**Present:** Attending the meeting were Chair Susan Holmes and Trustees John Thacker, Carol Page, and Steve Brough. Trustee Sherm Cloward was excused. District Manager Leland Myers, Operations Manager Brent Justensen and Superintendent Jon Hess were in attendance. Attending representing CRS Engineers was Doug Cromar. Also attending were citizens Courtney and Tamera Arnold.

**Minutes:** Chair Holmes asked if there were any corrections to the minutes for January 8, 2009. One correction was made. Trustee Page moved the minutes of the meeting be approved as amended. Trustee Brough seconded the motion and all Trustees present voted aye.

**Claims:** Chair Holmes invited Manager Myers to review the claims list with the Board. After review, Trustee Page moved the claims as presented be accepted. Trustee Brough seconded the motion and all Trustees voted aye.

**Request for Easement Consideration:** Courtney and Tamera Arnold were invited by Chair Holmes to discuss an easement across District property. They presented their needs to the Board. Manager Myers presented graphics showing the Arnold Property and adjacent District property. The Board discussed the access issue and the old Shepard Lane alignment. Trustee Thacker moved to grant the Arnold's a non-exclusive easement across the old alignment of Shepard Lane. Trustee Brough seconded the motion and all Trustees present voted aye.

**Report on Operations:** Chair Holmes thanked staff members Brent Justensen and Jon Hess for attending and invited them to make presentations to the Board. Jon Hess made a presentation on the operations and performance of the plant over the past year. After the presentation by Jon Hess, Brent Justensen presented information about collection system operations for the past year. During both presentations, questions by Board members were answered.

**Report on NACWA Conference:** Chair Holmes presented a detailed report on her

recent attendance at the NACWA mid-year meeting. The central theme of the meeting was “Managing Costs in an Uncertain Economic Environment.” Chair Holmes thanked staff for being proactive on both being prepared for possible economic stimulus money and for being financially conservative and sound.

**2009 Budget Acceptance - State Auditor:** A letter from the State Auditor’s office was reviewed by the Board. The letter states that the 2009 Budget is substantially in compliance with state procedures and applicable laws.

**Biosolids Annual Report:** Manager Myers presented the following reports for Board review and consideration:

1. Biosolids Management Report
2. Internal Audit Report
3. Annual Biosolids Report to the State/EPA

Manager Myers indicated that these are the final reports for 2008. Several questions were asked and answers given. Chair Holmes reminded the Board that there are significant additional reports needed as a part of the National Biosolids Partnership EMS certification. Trustee Page moved to accept all the reports. Trustee Thacker seconded the motion and all Trustees present voted aye.

**Grease and Oil Handout:** Board members reviewed a staff proposed handout on grease and oil. Several minor graphic changes were suggested. The handout was felt to be beneficial.

**Mercury Discharge - Dental Information Handout:** Manager Myers reviewed a Memorandum of Understanding(MOU) between the ADA, EPA and NACWA. The purpose of the MOU is to reduce the discharge of mercury from dental offices. Staff intends to distribute the MOU and Best Management Practices to all dental offices during the next three months. Board members concurred with this action.

**2009 Legislative Issues:** Manager Myers reported on the following bills from the 2009 legislative session:

1. SB 18 - Transparency Advisory Board Amendments
2. SB 94 - Underground Sewer Utilities
3. SB 135 - Local District Taxing Authority
4. SB 135 - First Substitute
5. HB 274 - Local Government Fees and Charges to State Agencies
6. UASD General Legislative Session Summary

Implications of these bills relative to the District were discussed.

**WERF Research Proposal:** Manager Myers gave Board members a copy of the WERF Participation in Characterization of Greenhouse Nitrogen Emissions from Wastewater Treatment Operations agreement letter. The cost for District sampling is \$17,000. This study was included in the 2009 Budget. After review, Trustee Thacker moved to authorize participation. Trustee Page seconded the motion and all Trustees present voted aye.

**Expended vs. Budget Report:** Manager Myers presented an updated expended vs. budget report.

The meeting adjourned at 9:55 pm.

Next Regular Meeting: March 12, 2009.

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District Manager