

Minutes
Central Davis Sewer District Board Meeting
July 9, 2009

The Board of Trustees for Central Davis Sewer District met in regular session at 7:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees John Thacker, Carol Page, and Sherm Cloward. Trustee Steve Brough was excused. District Manager Leland Myers and Engineer Jill Houston were present.

Minutes: Chair Holmes asked if there were any corrections to the minutes for June 11, 2009. Several corrections were made. Trustee Cloward moved the minutes of the meeting be approved as corrected. Trustee Page seconded the motion and all Trustees present voted aye.

Claims: Chair Holmes invited Manager Myers to review the claims list with the Board. There were some errors on the addendum report with check numbers and vendors. After review, Trustee Thacker moved the claims as presented be accepted with corrections required. Trustee Cloward seconded the motion and all Trustees present voted aye.

Property Exchange Agreement: Manager Myers presented a property exchange agreement with the Brewers as previously approved in concept. Two minor changes to the agreement were made. Trustee Thacker moved to approve the agreement as amended. Trustee Page seconded the motion and all Trustees present voted aye.

2009 Certified Tax Rate: Chair Holmes indicated that the final Certified Tax Rate information was available for Board review. Since the certified rate was approved at the June 11, 2009 meeting no further action was needed. Manager Myers indicated that the certified rate was slightly higher than 2008 because of property devaluation.

Proposed Organizational Changes: Manager Myers presented proposed changes to the District organization chart. The proposed changes will shift the laboratory and pretreatment to Engineer Houston for supervision. The Board and the Manager discussed the rationale for the change. After the discussion, Trustee Thacker moved to

approve the organizational changes. Trustee Cloward seconded the motion and all Trustees present voted aye.

7:30 pm - Public Hearing - Impact Fee Policy Service Area #2: Chair Holmes requested a motion to open the Public Hearing. Trustee Thacker moved to open the public hearing on the Impact Fee Policy Amendments. Trustee Cloward seconded the motion and all Trustees present voted aye. Manager Myers was invited to review the impact fee for the proposed Service Area #2. Manager Myers indicated that proper notice in accordance with Chapter 11-36 of the State Code had been given for this hearing to proceed. After a review of the changes, The Board indicated the following conditions are included as part of the implementation of the policy:

1. The entire high density service area will be served by the area pump station and no direct connections to the existing trunk line will be allowed.
2. In order to meet the anticipated cash flow requirements for Service Area #2, the first developer in the area will be required to pioneer the pump station construction.

At this time, Chair Holmes invited public comments. There were no public comments.

Trustee Page moved to close the public Hearing. Trustee Thacker seconded the motion and all Trustees present voted aye. Trustee Page then moved to adopt resolution 2009-7-1 which is A Resolution Adopting An Impact Fee Policy and Impact Fees for Development Activities Within Service Areas No. 1 and No. 2 of the Central Davis Sewer District. Trustee Cloward seconded the motion and all Trustees present voted aye.

Procurement - Jordan River Extended Sediment Oxygen Demand: Manager Myers presented a scope of work for a proposed change order to the District's existing contract with the University of Utah. The proposed research will be paid for by the Interlocal Research Group. The use of the existing contract will expedite the work. Trustee Thacker moved to approve the University of Utah Contract as proposed. Trustee Page seconded the motion and all Trustees present voted aye.

Procurement - Cyanobacteria Detection Meter: Manager Myers presented information on procurement of a Turner Design Databank Handheld Datalogger for identification of cyanobacteria. The meter will be used to perform preliminary research of cyanobacteria in Farmington Bay. The intent is to develop a scope of work for a South Valley non-point source funded research project. When the project is approved, the cost of the meter can be reimbursed to the District. After review of the meter's functional operation, Trustee Cloward moved to approve the procurement of the meter for \$5,451.10. Trustee Page seconded the

motion and all Trustees present voted aye.

Proposed Vehicle Changes: Manager Myers indicated that the District had two Expeditions which require increased maintenance. The Manager proposed to sell the two Expeditions and replace them with a golf cart and a small, two wheel drive Ford Ranger. The need for the change was discussed. Trustee Page moved to approve the proposed vehicle changes. Trustee Cloward seconded the motion and all Trustees present voted aye.

Insurance Renewal Proposal: A proposal from Olympus Insurance on behalf of the Travelers Insurance group was presented. The cost of renewal of the insurance with current coverage is \$78,709. This represents a 3% increase over the previous years coverage. Additional insurance for cyber security was also reviewed. After review, Trustee Thacker moved to approve the insurance renewal without the cyber security coverage. Trustee Cloward seconded the motion and all Trustees present voted aye.

Training Video - Clarifier Control and Operation: A new training video prepared by the District was viewed by the Board. The video explained the use of State Point Analysis for evaluating clarifier operation. After review of the video, Manager Myers asked if the Board wanted to continue the development of training videos relating to process operations. After discussion, Trustee Thacker moved to approve continuance of the training video development process. Trustee Cloward seconded the motion to continue video production and all Trustees present voted aye.

Regulatory and Great Salt Lake Update: Manager Myers presented a video presentation on the current status of regulations and studies concerning the Utah Lake, Jordan River and Farmington Bay ecosystem. This process is ongoing.

Closed Session to Discuss Professional Competence: Chair Holmes indicated a closed session was needed to discuss the professional competence of an individual. Trustee Thacker moved to go into closed session. Trustee Cloward seconded the motion and all Trustees present voted aye. After the discussion Trustee Page moved to return to open session. Trustee Cloward seconded the motion and all Trustees present voted aye.

Minor Items: Manager Myers reviewed the expended vs. budget report with the Board.

The meeting adjourned at 9:55 pm.

Next Regular Meeting: August 13, 2009.

District Manager