

1 - Johnson
2 - Roueche

Minutes
Central Davis Sewer District Board Meeting

November 14, 2024

The Board of Trustees for Central Davis Sewer District met in regular session at 6:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees, Carol Page, Mike Roueche, Mark Johnson and Steve Brough. Staff members attending were District Manager Jill Jones, Assistant Manager Manjot Masson. Attorney Ashley Peck with Holland and Hart was also in attendance. One member of the public attended.

Minutes: The Board reviewed the minutes for October 10, 2024. There was an error under the Cherry Hill update, a word was changed to flow from follow. Trustee Page moved to approve the minutes with the change. Trustee Roueche seconded the motion, and all Trustees voted aye.

Possible Closed Session as allowed in 52-4-205(1)(c): Trustee Johnson motioned to move into closed session as allowed in 52-4-205(1)(c). Trustee Roueche seconded the motion, and all Trustees voted aye.

Trustee Page motioned to end the closed meeting and go back into open session. Trustee Roueche seconded the motion, and all Trustees voted aye.

Claims: Chair Holmes asked Manager Jones to review the claims with the Board. The Visa, CD and CR Journals and bank reconciliation were also reviewed. After review, Trustee Roueche moved to approve the claims as presented. Trustee Johnson seconded the motion, and all Trustees voted aye.

2025 Tentative Budget – Proposed Public Notice: The proposed public notice for 2025 Budget Hearing was presented for Board consideration. After discussion Trustee Johnson made the motion to set the Budget Hearing and publish the proposed notice. Trustee Page seconded the motion, and all Trustees voted aye.

2025 Preliminary Budget: Chair Holmes asked Manager Jones to review the proposed Tentative Budget for 2025. Manager Jones presented information on the Tentative 2025 Budget, explaining the areas where staff felt an increase in the budget was needed. After discussion, Trustee Roueche made the motion to approve the Tentative Budget 2025 for discussion in December with the increases as discussed. Trustee Page seconded the motion, and all Trustees present voted aye.

Possible Rate Increase – Notice: Manager Jones presented information used in the past few months showing a deficit in the revenue stream from inflated expenses, capital expenses and renewal and replacement costs. Ms. Jones presented information for either a \$5.00 increase or a \$3.00 increase to go into effect in July 2025, with a \$3.00 increase for the next 4 years. The Board discussed actions relating to pressures on user rates. The Board asked that the \$3.00 increase be included in the 2025 budget. Trustee Roueche moved to approve the public notice. Trustee Brough seconded the motion, and all Trustees voted aye.

Cost Recovery System Draft: Chair Holmes asked Assistant Manager Masson to review the Cost Recovery System. Ms. Masson reviewed the draft with the board with both the \$5.00 and \$3.00 increase. All Board members thanked Ms. Masson for her work. Ms. Masson will bring the corrected draft back in December with the Budget.

Procurement – Trickling Filter Rotary Distributor Proposal Results: Chair Holmes asked Assistant Manager Masson to provide an update on the bids. Ms. Masson indicated that three bids were received the day before the Board meeting. Ms. Masson and Mr. Myers will evaluate the bids and have a recommendation for the December Board meeting.

Health Insurance Renewal Options: Chair Holmes asked Manager Jones to go over the health insurance options. Ms. Jones presented information on the costs of the current plan along with renewal costs of the current plan and costs for various health insurance options. Ms. Jones also reviewed the vision and dental insurance options. After discussion Trustee Johnson moved to stay with the current health and dental plan but change the vision to EyeMed. Trustee Page seconded the motion, and all Trustees voted aye.

Procurement – Ratify Camera Head with Locator: Chair Holmes asked Manger Jones to explain about the Camera Head. Ms. Jones explained the camera head that was approved for purchase from Mountain Land Supply in September was the incorrect camera. The Camera Head was returned, and a new bid was obtained for the correct camera head which ended up being the high bid at \$14,666.66 (was \$12,814.00). The original bid from Neverest Equipment was \$12,985.00, which was now the lowest bid. Since the purchase of the Camera head with a locator was approved in September staff ordered from Neverest, the lowest bidder. Trustee Page moved to ratify the purchase of the camera head with locator from Neverest as the lowest bid. Trustee Roueche seconded the motion, and all Trustees voted aye.

Procurement – Ratify Dirt Pile Removal: At the Board's request staff reached out to a local contractor, Morley Construction, about the probable cost of moving the large dirt pile on the North edge of District property. After an inspection of the property, Mr. Morely was uncomfortable providing a bid due to the uncertainties of the quality of soil and difficulties in moving it. Through emails at the end of October the Board agreed to allow Morely Construction \$25,000 to begin the process of moving the pile and provide more information and a better estimate of total costs at a later date. Trustee Roueche

moved to ratify the approval to have Morely Construction start on moving the pile not to exceed \$25,000. Trustee Johnson seconded the motion, and all Trustees voted aye.

Priority Pollutant Scan 2024: Assistant Manager Masson provided the results of the Priority Pollutant Scan and gave a brief explanation. The Board thanked Ms. Masson for the information.

MAGI Study: Chair Holmes asked Assistant Manager Masson to present the Medium Adjusted Gross Income (MAGI) Updated Study provided by Mr. Leland Myers. Ms. Masson pointed out the affordability index of sewer service in the District is well below Utah's and EPA's recommendation. The Board thanked Ms. Masson and Mr. Myers for the information.

Minor Items: The following minor items were reviewed with the Board:

1. Expended vs. Budget Report
2. Miscellaneous Articles of Interest
3. UASD Update

Public Input: There was no public comment.

Trustee Brough moved to adjourn the meeting. Trustee Roueche seconded the motion, and all Trustees voted aye.

The meeting adjourned around 8:00 p.m.

Next regular meeting: December 12, 2024.

District Manager

