

1 - Johnson
2 - Roueche

Minutes
Central Davis Sewer District Board Meeting

January 9, 2025

The Board of Trustees for Central Davis Sewer District met in regular session at 6:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees, Carol Page, who arrived at 6:05 pm, Mark Johnson, Steve Brough, and Mike Roueche. Staff members attending were District Manager Jill Jones and Assistant Manager Manjot Masson. Attorney Ashley Peck with Holland and Hart was also in attendance.

Chair Holmes asked if anyone had an objection to changing the order of the agenda, allowing Ms. Peck to provide information on UDOT and Cherry Hill. There were no objections.

Update on UDOT contract: Ms. Peck explained the UDOT contract is not very detailed and other attorneys at the firm are being consulted, their suggestion is to get in touch with the UDOT attorney to discuss payment. The board thanked Ms. Peck for her information and insight.

Cherry Hill Notice of Violation: Chair Holmes asked Manager Jones to update the Board on Cherry Hill's Notice of Violation. Ms. Jones referenced the three Notice of Violation letters sent to Cherry Hill, included in the board packet. Board members asked Ms. Peck questions about the NOV and the timeline to follow the District's Pretreatment Program on enforcement. The Board thanked Ms. Peck and the staff.

Update Cherry Hill – Published Industrial User Significant Noncompliance: Board Chair Holmes asked Manager Jones to discuss the SNC. Ms. Jones explained the notice was issued to satisfy the requirement that Central Davis Sewer District inform the public of instance of Significant Noncompliance. Cherry Hill LLC failed to sample monthly and report the results for the second and third quarters for 2024, which is a significant noncompliance. Chair Holmes thanked Manager Jones and Ms. Peck for the information.

Minutes: The Board reviewed the minutes for December 12, 2024. Trustee Johnson moved to approve the minutes. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Claims: Chair Holmes asked Manager Jones to review the claims with the Board. Ms. Jones reviewed the claims, cash receipt, cash disbursements and bank reconciliation. After review, Trustee Page moved to approve the claims as presented. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Procurement – Semi Truck – Chassis: Trustee Johnson moved to approve the purchase of the 2026 MACK Granite truck chassis for \$143,507.00 from Mountain West Truck Center, on state contract. Trustee Roueche seconded the motion, and all Trustees voted aye.

Closed Session was not needed.

Strategic Plan Review: After review Trustee Johnson asked staff to bring back the Strategic plan with added language about training and certification. Manager Jones will bring back the Strategic Plan at a later date with added language.

Minor items: The following minor items were reviewed with the Board:

1. Expended vs. Budget – December 2024
2. Kaysville RDA Update
3. NACWA Update
4. Misc. Articles

Public Input: There was no public input.

Trustee Page moved to adjourn the meeting. Trustee Brough seconded the motion, and all Trustees voted aye.

The meeting adjourned around 7:10 p.m.

Next regular meeting: February 13, 2025, at 6:00 pm.

District Manager