

*1 - Johnson
2 - Roueche*

**Minutes
Central Davis Sewer District Board Meeting**

February 13, 2025

The Board of Trustees for Central Davis Sewer District met in regular session at 6:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees, Mark Johnson, Mike Roueche and Steve Brough, Trustee Carol Page arrived about 6:10 pm. Staff members attending were General Manager Jill Jones and Assistant Manager Manjot Masson.

Minutes for January 9, 2025: The Board reviewed the minutes of January 9, 2025. Trustee Johnson moved to approve the minutes, Trustee Roueche seconded the motion, and all Trustee present voted aye.

Claims: Chair Holmes asked General Manager Jones to review the claims with the Board. Ms. Jones provided an explanation of all items over \$1,000, and an explanation of credit card purchases over \$500. The CR journal and bank reconciliation report were also presented. After review, Trustee Roueche moved to approve the claims. Trustee Brough seconded the motion, and all Trustees present voted aye. Chair Holmes thanked the accounting department for getting W-2's out so quickly.

2024 Biosolids Report: Chair Holmes invited Assistant Manager Masson to present the Biosolids report. Ms. Masson provided an explanation of the treatment process of both sides of the plant and the test results from the biosolids. Ms. Masson pointed out that the addition of alum for phosphorous control has caused an increase of biosolids by approximately 70%. Ms. Masson reminded the Board that the Management Report was normally included in the EMS report but due to the passing of the EMS auditor, the EMS program has been on hold. After an overview of the report and discussion, Trustee Roueche made the motion to approve the 2024 Biosolids Report, Resolution 2025-02-01. Trustee Johnson seconded the motion, and all Trustees present voted aye. Trustee Johnson moved to approve the Biosolids Management Review and the Management Review. Trustee Brough seconded the motion, and all Trustees present voted aye.

CDSD Cost Recovery Amendment: Chair Holmes asked Assistant Manager Masson to go over the Cost Recovery Amendment. Ms. Masson explained that this change is to align with the actual sewer rate for subdivisions located within CDSD's boundary that utilizes the CDSD collection system but are not serviced by the CDSD treatment plant. This change would affect one subdivision in southeast Farmington known as Tuscany Cove which is situated so the sewer flows to the South Davis Sewer District treatment plant. Central Davis needs to adjust the rate that is charged to these 27 homes, currently CDSD is subsidizing those rates. This change would go into effect upon Board approval. The previously approved Cost Recovery with a \$3.00 rate increase will still go

into effect in July 2025. Trustee Roueche moved to approve the CDS Cost Recovery System Amendment. Trustee Johnson seconded the motion, all Trustees present voted aye.

Kaysville Interlocal Agreement for 200 North: Chair Holmes invited Manager Jones to go over the Kaysville Interlocal Agreement. Ms. Jones explained that staff have been working with Kaysville City for an agreement for the sewer line replacement in 200 North during Kaysville City's water line replacement. Attorney Todd Godfrey has reviewed the agreement and had no changes. Trustee Roueche made the motion to approve the Kaysville City Interlocal Agreement and Resolution. Trustee Brough seconded the motion, and all Trustees voted aye.

Procurement – Kaysville 200 N Inspection: Chair Holmes asked Manager Jones to proceed with an explanation of the 200 N inspection. Ms. Jones explained that the reconstruction of 200 North Kaysville provides an opportunity for the replacement of the old sewer line. The design is complete and ready for construction, but an agreement for plan review and on-site construction inspection is needed. Staff recommends JUB Engineering based on the evaluation criteria that looked at previous experience and history with the District, past performance, proximity to construction site, familiarity with project among others. JUB has proven they can collaborate with multiple entities on a job site. After discussion, Trustee Page made the motion to approve the agreement for plan review and on-site construction inspection by JUB Engineering. Trustee Brough seconded the motion, and all Trustees voted aye.

Procurement – Panel Manufacturing: Chair Holmes thanked Assistant Manager Masson for the RFP Evaluation and asked her to review it with the Board. Ms. Masson reviewed the two submittals, Electro Power Utah LLC and Innovative Control Technologies. She then pointed out the review committee and the rating sheet used where Electro Power Utah LLC's rating was 19.7 and Innovative Control Technologies was 13.9. Trustee Roueche moved to approve the award of the Panel Manufacturing contract to Electro Power Utah LLC. Trustee Johnson seconded the motion, and all Trustees voted aye.

Procurement – Davis County Election Agreement – Trustee Elections: Manager Jones explained that the District has 3 seats up for election this year. As in years past the County has offered to run the election for the District with an estimated cost of \$29,963.20 dependent on the final number of entities having candidates on the ballot and the number of votes. Trustee Johnson moved to approve the agreement with Davis County to run the election for the District in 2025. Trustee Roueche seconded the motion, and all Trustees voted aye.

UDOT Update – WDC & Main Street Etc. Chair Holmes asked Manager Jones to update the Board on West Davis Corridor and Main Street. Ms. Jones explained both easements allowing the District access to the west side of the West Davis Highway have been received and sent to the District's surveyor to map out, if they map correctly the District is closer to receiving the monies owed from UDOT.

Main Street in Farmington is being widened by UDOT. The only impact to the Districts sewer lines is addition or removal of fill over the lines resulting in new manhole lids

installed. Some of the manholes will be in sidewalk areas. Chair Holmes thanks Manager Jones for the update.

I-15 Widening, Pumpstation Relocation Design and Build: Chair Holmes ask Manager Jones to provide information on the I-15 widening and pump station relocation. Ms. Jones explained that UDOT is planning on widening I-15 from North Salt Lake to Shepard Lane in Farmington. As part of the project the District's South Farmington pump station will need to be relocated. This requires a pump station design and contractor to construct the new pump station. Staff assumes UDOT will reimburse for the cost. Currently UDOT has asked Horrocks/CRS to design the pump station, and the District will procure the contractor for construction. Horrocks/CRS is part of the Program Management team for UDOT on this project. During discussion the Board members voiced concern with Horrocks having a conflict of interest working for UDOT while simultaneously designing the pump station for the District. Board members expressed the need to have a company that has worked for the District and will have the District's best interest. Trustee Page made the motion to have Staff evaluate an Engineering Firm that was qualified for the design of the South Farmington pump station, in addition to putting together a CMGC RFP for the building of the pumpstation for the next Board meeting. Trustee Roueche seconded the motion, and all Trustees voted aye.

CDS Design and Specification Update: Chair Holmes asked Assistant Manager Masson to go over the changes in the CDS Design and Specifications. Ms. Masson pointed out the changes needed. Trustee Brough moved to approve the changes, and any minor modifications needed later. Trustee Roueche seconded the motion, and all Trustees voted aye.

Procurement – Semi Trailer: Chair Holmes asked Manager Jones to present the semi-trailer information. Ms. Jones explained that a semi-trailer for the transportation of biosolids is needed. Maintenance Manager Dave Barnes has researched the trailers and dealers that can provide the type of trailer required, due to the weight and the liquid property of the biosolids. There are no dealers on State Contract that have what is required. Martins Peterbilt out of Kentucky can provide what we need. Although the quote is a few months old it provides an idea of cost. Mr. Barnes indicated that trailers are sold quite quickly, and quotes are only valid for a short time. The budgeted amount is \$110,000. Trustee Johnson moved to approve a not to exceed price of \$110,000 for a semi-trailer to haul biosolids. Trustee Brough seconded the motion, and all Trustees voted aye.

Procurement – RAS 1 Grinder: Chair Holmes asked Assistant Manager Masson to review with the Board the needed RAS Grinder. Ms. Masson explained that the existing RAS 1 Grinder, acquired in 2012, is nearing the end of its lifespan. The available options are to either repair the current grinder or obtain a new one. Only two manufacturers produce a grinder that fits the current configuration.

Franklin Miller Grinder (APE): \$39,529.60

Vogelsang (Ambiente): \$21,095.73

Staff recommends the Franklin Miller grinder, as they have experienced significant issues with the Vogelsang. The Vogelsang has proven less effective at removing rags, leading to increased maintenance time for staff. Trustee Page moved to approve the Franklin Miller grinder for \$39,529.60. Trustee Roueche seconded the motion, and all Trustees voted aye.

Biosolids Goals Discussion: Assistant Manager Masson reminded the Board that for the last year staff has tabled the Biosolids goals as a part of the EMS program. Staff is requesting direction proceeding forward. Prior to the passing of the third-party EMS auditor, goals were developed annually and approved at the February Board Meeting. After discussion, Trustee Roueche moved to put the EMS program on hold as a dormant document. Trustee Brough seconded the motion, and all Trustees voted aye.

Biosolids Disposal Work Group: District Manager Jones explained that numerous wastewater facilities along the Wasatch Front have been interested in forming a group to deal with biosolids disposal by purchasing property. Land application sites for many facilities will be going away in a few years, composting is now under attack for air quality, and with the PFAS/PFOS concerns landfills can shut us down at any time. Staff feels this may be a solution for a majority of facilities in the State. After discussion of the merits of working together, Trustee Johnson moved to approve moving forward with other wastewater entities. Trustee Roueche seconded the motion, and all Trustees voted aye.

Haight's Creek Election: It is time for the Annual Stockholder's Meeting of Haight's Creek Irrigation Company. There is one candidate for the one position. Per their attorney, the one individual will be presented for election by acclamation at the annual meeting.

Discharge Permit Renewal Update: Chair Holmes asked Manager Jones to update the Board on the permit renewal. Ms. Jones explained the District's UPDES permit is up for renewal in April of 2025. Staff submitted all the required documentation to the State a few months ago. The first step for the State is to produce a Waste Load Analysis (WLA) to determine what limits are protective of the receiving waters. After receiving the WLA, staff felt this is an inaccurate portrayal of the receiving waters. Staff met electronically with some of the State employees to voice concerns and provide information State employees may not be aware of in the form of multiply studies and reports. The State employees asked for a more detailed report/comments noting which studies the information comes from. Due to Mr. Myers' involvement with the studies Staff would like to engage his services to help with this effort. This effort may involve getting more of the original researchers involved if that is the Board's desire. After discussion on the \$50,000 or more estimated price a report would cost and the \$70 million estimate an ungraded plant would cost, Trustee Johnson moved to approve having Mr. Myers and other researchers review the various studies and documents to produce an in-depth report to send to the State. Trustee Roueche seconded the motion, and all Trustees voted aye.

Minor Items: The following minor items were discussed:

Expended vs. Budget

WEAU Annual Conference St George

Olympus Spring Risk Conference

Legislative Update

NACWA Update

Misc. Articles

Public Input: No public input was received.

Trustee Roueche moved to adjourn the meeting. Trustee Page seconded the motion, and all Trustees voted aye.

The meeting adjourned at approximately 7:30 p.m.

Next regular meeting: March 13, 2025, at 6:00 pm.

District Manager